Meeting Minutes
September 15, 2014

Trustees attending: Doug Mansfield, Gene Orcutt, Marc Wilson, Don Petterson
From the Library: Betsy Solon
Others: Alternate Trustee Jim Clark

- Meeting called to order at 6:35 by Doug who filled in for Bob
- Minutes of previous meeting were approved on a motion by Doug, 2nd by Don
- Treasures report accepted.
  o Discussion: Betsy would like to have the disbursement from the Town paid monthly rather than quarterly to allow for consistent availability of funds. Trustees agreed that this would be prudent.
- Director’s report was presented by Betsy and accepted.
  o The Library has won the NHLTA Library of the year award. A banner is being donated. A celebration will be held during the scarecrow festival on Oct 25th at 3 pm Saturday.
  o Found a painter to finish the basement. Impact fees are available. Motion by Doug, 2nd by Don to request that the Town disburse $2750 for painting the basement from impact fees. Approved.
  o Carpets will be cleaned soon.
  o Betsy will attend an active shooter incident training for on Sept. 18th conducted by the Stratham Police Chief.
  o Library will receive between $675 and $759 per structure in impact fees next year.
- A town department managers’ meeting is Tuesday the 23rd @6:30. Betsy is unable to attend. One of the Trustees will need to attend to represent the Library.
- Time to start planning for next year’s budget.
  o Betsy: Due to increases in the cost of books, etc. we will need to raise line item for media in order to keep the current pace of purchases. We have not increased this line is several years. Recommend increasing to $30K.
  o The Salary line will also be impacted.
  o The cost for propane is uncertain at this point.
- The Friends will hold the Scarecrow Festival on Oct.25th.
- Review of policy for receiving gifts to the library. The Trustees see no need to revise the policy however Doug will review the statutes to see if there are any changes that would affect the policy.
- The Trustees will conduct a Performance Review for the director.
- Motion by Jim seconded by Don to enter non-public session under RSA 91-A: 3 II (a). Unanimously approved at 7:12 pm. Non-pub ended 7:27 pm with a unanimously approved motion by Jim seconded by Doug to seal the minutes of the session.
- Motion to adjourn by Gene, 2nd by Jim
- Adjournment 7:40 pm

Respectfully submitted by Marc Wilson

Next Meeting Wednesday October 15th at 6:30 pm