Meeting Minutes
March 21, 2016

Trustees attending: Marc Wilson, Douglas Mansfield, Jim Clark, Donald Petterson, John Hayes

From the Library: Betsy Solon

The Meeting was called to order by Marc at 6:10 PM.

Marc presented the election of officers for the next year.
Marc Wilson was nominated for Chairperson and unanimously approved; Marc accepted.
John Hayes was nominated for secretary and unanimously approved; John accepted.
Don Peterson was nominated for treasurer and unanimously approved; Don accepted.

Marc asked if the minutes from the February 22 meeting needed any changes.
Betsy noted that there were four TED talk meetings not two.
Motion to accept minutes with that amendment made by Don, seconded by Jim, and passed.

Treasurer’s Monthly Report: Don presented specifics of the monthly report noting that the budget is on track.
Betsy noted that benefits and salary are accurate for the year to date.

Director’s Report:
Betsy noted the entry for the audit. The Brentwood town auditors requested that the library treasurer sign any checks on a regular weekly schedule. Discussion ensued concerning possible signatures for checks.
Motion made and seconded to elect an assistant treasurer. Jim Clark was nominated and accepted. Motion carried unanimously. Betsy will investigate.

The state report was filed. A new flag will be purchased. The paint around the door is peeling and needs to be repainted soon depending on how recent that paint was applied.

Old Business:
The policy regarding Open Access to Information and Ideas was reviewed and discussed. The Freedom to View policy was discussed. Betsy will review and bring policy to next meeting.

New Business:
Library Trustee Alternates were discussed. Gene Orcutt and Lynn Austin will be recommended and presented to the Selectman for confirmation, based upon their recent history and working knowledge of the Board of Trustees and Library.

Collection Development and policy Procedure was discussed relative to the Open Access to Ideas and Information Policy. Changes were made relative to this policy concerning the word Town and Library. Marc noted that the title would be Collection Development Policy.

Betsy reported that the New Hampshire Library Trustees association Spring conference Annual Meeting is May 23 and asked who would attend.

Doug noted that the Conflict of Interest Policy should be signed by Trustees.

A Motion to adjourn was made by Marc and seconded by Don; meeting closed at 6:55 PM.

Respectfully submitted by John Hayes.

Next Meeting: Monday April 18, 2016 at 6:00 pm