Meeting Minutes
June 20, 2016

Trustees attending: Marc Wilson, Douglas Mansfield, John Hayes

From the Library: Betsy Solon (until 6:30)

Others: Jon True (representing Brentwood Town Safety Committee)

The Meeting was called to order by Marc at 6:00 PM. The minutes from the May 16, 2016 were presented as corrected and approved.

Treasurer’s Monthly Report: Marc distributed the Treasurer’s Report for May 2016.

Director’s Report: Betsy noted how entries on the Facebook have made some comments concerning hours opened. There is a Friends’ survey available on MEB library web site and paper form in the library which includes a question on library hours. Betsy noted that two 100-year-old pine trees should be removed. Betsy noted successful training on CPR and defibrillator. Doug moved to accept the Defibrillator as offered by select board from impact fees. Motion unanimously accepted.

Old Business: Marc began discussion concerning the MEB library responsibility for purchasing and maintaining a defibrillator. Jon True asked what concerns the MEB trustees have. Jon described current AED functions, and experiences with AED use. The AED Program is 15 years old. Jon emphasized some legal situations with CPR and AED. MEB library should have staff trained in CPR and AED. Jon described how the Brentwood Selectmen and safety Committee would help with the cost of AED and training for equipment and CPR. Marc discussed some of the complexities of staff training and budget concerns. Marc asked Jon to review the MEB Emergency Policy. Jon noted that he, the Brentwood Police Chief, and Fire Chief would review the Emergency Policy. Discussion ensued concerning the MEB library status as a shelter during an emergency.

New Business: Summer meeting is scheduled for August 15.

Non-public Meeting Session not required.

A Motion to adjourn was made by Marc and seconded by Doug; meeting closed at 7:00 PM.

Respectfully submitted by John Hayes.

Next Meeting: Monday August 15, 2016 at 6:00 pm