Marc called the meeting to order at 6:10 PM.

**October Meeting Minutes Approval:**
The minutes for the October 26 meeting were presented and reviewed. Jim moved to accept minutes as amended.

**Treasurer’s Monthly Report:**
The Treasurer’s report was circulated and reviewed with no comments or questions.

**Director’s Report:**
Betsy presented the Director’s Report for October. Discussion ensued concerning “buy back” of earned time for staff. Betsy will draft a memo concerning the specifics of “buying back” earned time. Betsy presented information on the purchase of solar panels for the library.

There were no questions and comments from public.

**Old Business:**
Mark reported that tree removal cost would be shared by the abutters. January 16 is the scheduled day for tree removal.

Jim presented the Treasurer’s report for October 2016.

**New Business:**
Fundraising request: Betsy noted that fundraising by public groups and individuals is limited. There was discussion on the relation of the Friends of the Library and other groups who use the library for fundraising. Marc suggested that the Policy for fundraising be reviewed in the January meeting.

Strategic Plan: Marc presented information concerning the development of a “Vision statement”. Discussion ensued concerning proactive methods that would help the library address community requests.

A non-public session was not required.

A Motion to adjourn was made by Marc, seconded by Jim, and passed; the meeting closed at 7:00 PM.

Respectfully submitted by John Hayes.