Meeting Minutes: September 18, 2017

Trustees attending: Marc Wilson, Jim Clark, John Hayes,

From the Library: Kathy Sperounis

Marc called the meeting to order at 6:10 PM.

The Minutes for the August 28 meeting were reviewed and approved by unanimous vote.

Old Business:
Marc discussed the electronic Showcase which has a computer generated website called EbscoHost.
Kathy reported that painting continues in the lower level. Repairs and painting on the amphitheater will continue in order to address safety issues. Kathy will discuss the details and the estimate with John Tibbitts. Discussion ensued concerning continued use or change in use of the amphitheater.

New Business:
Jim presented the Budget report. Discussion followed on current expenditures and the 2018 budget. Jim reported that he will continue with appropriate documents related to Brentwood town requirements.
Marc noted that one furnace was repaired and that the second furnace will be replaced. Discussion ensued concerning furnaces and air conditioners.
Kathy noted that the roof will be inspected. Tiles are buckling and need to be replaced.
Kathy reported that the library website is available.
Jim reviewed the procedure for filing MEB Trustee meeting minutes. Jim suggested that the person taking the minutes should bring a copy of the approved minutes to the library. A draft version of the minutes should be available within 7 days. Minutes can be submitted by email.
Marc noted that Kathy will attend professional development workshops.
Marc noted the New Hampshire Library Trustees Association will meet in Hudson and Durham. Marc described the topics for these meetings.
The representative from the MEB Trustees will be determined.
Marc will attend the next Brentwood Selectmen meeting to introduce Kathy.

The meeting adjourned at 7:00 PM on a motion by Jim and seconded by John: passed by unanimous vote.

Respectfully submitted,
John Hayes

NEXT MEETING: MONDAY, October 16, 2017 at 6:00 PM