Meeting Minutes
Monday, July 15th, 2019

Tracy called the meeting to order at 6:05 PM.

A motion was made, seconded and passed to accept the meeting minutes from the June 15th meeting pending one correction.

Janice delivered the Director’s report which this month is combined with the Treasures’ report.

• In June, the patron count was 1,923 up from May when the patron count was 1,592.
• We have increased our Instagram followers to 203 from 195 (+8).
• We have increased our Facebook followers to 310 from 296 last month (+14).
• We have added 52 new Mailchimp subscribers this month, (17 signed up from website) for a total of 625 subscribers.
• We added 19 new patrons (13 adult and 6 child) this month. We currently have 3,003 patrons.
• The Summer Reading Program with over 200 signed up within 2 weeks. Over 90 people registered the first day at the Kick Off Party!
• The Reptile/Mammal program (our first paid program) brought in 59 attendees, which helped the day top out at 175 people in the door!
• We opted to purchase prizes that were themed this year. This incentive has brought many families into the library, and one patron even mentioned that she was thrilled with the quality vs. quantity of prizes this year.
• Restore My Floor completed the amphitheater floor cleaning/sealing. Unfortunately, the black spots would not come out with any of the products he had. Following up on this, I spoke to Bob and he told me the black marks were dye.
• Two landscapers were commissioned to come up with ideas for a redesign of the amphitheater. I also have a call out to a third party. The idea of holding a contest for
ideas for the best use of the space was proposed as a way of getting input from the community.

- Update: Using only volunteer time, all but a few of the book bins have been painted navy blue.
- Our new Friends’ president donated money to purchase new cushions for the children’s room so that we can remove the carpet squares. The new cushions are easily wiped down for cleanliness. She also purchased some bumpy cushions for children with sensory needs, and a quiet space cubby for children needing a sensory friendly area to read.
- A proposal for refitting the library with LED lighting was submitted and discussed by the trustees. The representative from Revision will be invited to the next BOT meeting.
- Janice mentioned that one of the part-time library assistants will be leaving at the end of August and distributed to the Trustees a job posting. A discussion about the appropriate hourly rate ensued. A motion was made, seconded, and passed to approve the posting and give Janice the authority to hire within a range of $10 to 12.50 per hour.

Tracy brought forward revisions in the Employee Handbook for review by the Trustees. All proposed changes were discussed. Doug will make the changes to the document and distribute to the Trustees for a vote at the next meeting.

Tracy made a motion to enter a non-public session under NH RSA Section 91-A:3,II(a). Liz seconded, and the motion unanimously passed. Non-public session started at 8:03 pm.

Tracy made a motion to end the non-public session. Liz seconded, and the motion unanimously passed. Ended non-public at 8:26 pm.

A motion to adjourn was made, seconded and approved. The meeting adjourned at 8:28 pm.

The next scheduled Trustee meeting will be August 19th, 2019 at 6 pm.